

Monadnock Regional School District (MRSD)
School Board Meeting Minutes
September 19, 2017
Monadnock Regional MS/HS, Swanzey, NH

Members Present: Phyllis Peterson, Winston Wright, Nicholas Mosher, Brian Bohannon, Karen Wheeler, Robert Colbert, Betty Tatro, Bob Mitchell, Neil Moriarty, Eric Stanley, Cheryl McDaniel-Thomas and Lisa Steadman. **Absent:** Scott Peters

Administration present: L. Witte, Superintendent and J. Rathbun, Director of Curriculum and Assessment.

Also present: Justin Bemis, Student Representatives and L. Aivaliotis, Recording Secretary.

“We collaborate not just to teach, but also to engage and educate every student in our district in an environment that is challenging, caring and safe, while fostering life-long learning.

1. Public Comments: There were no Public Comments.

2. MATTERS THAT REQUIRE BOARD ACTION:

a. Finance and Facilities:

i. Approve budget transfers in the amounts of \$7115.00 and \$4400.00: L. Witte explained the MRMHS would like to purchase software. Currently they are using Power School and with the new software it will allow the students to better utilize their time in advisory. It is scheduling software. This is a request from L. Spencer in the amount of \$4400.00 and the Finance/Facilities Committee would recommend this request. **MOTION:** K. Wheeler **MOVED** on behalf of the Finance/ Facilities Committee to recommend the budget transfer in the amount of \$4400.00 to purchase software for the MRMHS. **SECOND:** P. Peterson. **VOTE:** 10.881/0/0/2.119. **Motion passes.**

L. Witte explained Cutler is asking for a budget transfer in the amount of \$7115.00 to relocate the main office for safety and efficiency. This will allow a secure access to the building. **MOTION:** K. Wheeler **MOVED** on behalf of the Finance/Facilities Committee to recommend the budget transfer in the amount of \$7115.00 to relocate the main office for safety and efficiency. **SECOND:** P. Peterson. **VOTE:** 10.881/0/0/2.119. **Motion passes.**

ii. ACES Expendable Trust Request: **MOTION:** K. Wheeler **MOVED** on behalf of the Finance/Facilities Committee to approve the drawdown for the Before and After School Program in the amount of \$10,805.43 from the Trustees of the Trust Fund. **SECOND:** W. Wright. **VOTE:** 10.881/0/0/2.119. **Motion passes.**

iii. RFP from H.L. Turner for facilities assessment: K. Wheeler explained the Finance/Facilities Committee voted to bring the cost of the Evaluation and Assessment of the Gilsum, Emerson and part of the MRMHS to the full Board for discussion. **MOTION:** N. Mosher **MOVED** to approve the amount of \$13,020.00 for the Evaluation and Assessment of the Gilsum, Emerson and part of the MRMHS and to be done by H.L. Turner. **SECOND:** P. Peterson. **VOTE:** 10.881/0/0/2.119. **Motion passes.**

K. Wheeler explained the Finance/Facilities Committee would not recommend splitting up the committee into two separate committees.

MOTION: W. Wright **MOVED** to change the agenda to vote on a luncheon for the Custodial and Maintenance Staff. **SECOND:** B. Tatro. **VOTE:** 10.881/0/0/2.119. **Motion passes.** **MOTION:** W. Wright **MOVED** to provide a luncheon for the Custodial and Maintenance Staff in the amount of up to \$500.00. **SECOND:** P. Peterson. **VOTE:** 10.881/0/0/2.119. **Motion passes.**

3. MATTERS FOR INFORMATION & DISCUSSION:

a. Student Representative Report: Justin Bemis explained the school wrapped up Spirit Week with a Pep Rally, Relay Race and announcement of the Homecoming King and Queen. There were about 60 people in attendance for the Homecoming Dance. Elections for Student Government will be next week.

b. Superintendent's Report:

i. J. Rathbun explained the District has the opportunity to have Jamie Robert Vollmer come and speak to the staff. The cost for the entire day is \$7000.00 plus expenses. A majority of the cost will be paid for with Title II funds. He is also asking for \$3000.00 to be withdrawn from the School Board Account. J. Rathbun explained who Jamie Robert Vollmer is. He also said Jamie is very expensive but worth every penny. He will be in the District on January 24, 2018. B. Bohannon asked what the intended outcome would be. J. Rathbun explained. **MOTION:** B. Tatro **MOVED** to withdraw \$3000.00 from the School Board Special Events Line to pay for part of the cost for Jamie Robert Vollmer. **SECOND:** P. Peterson. **VOTE:** 9.546/1.121/.214/2.119. **Motion passes.**

ii. Funding Formula/Apportionments: L. Witte presented information to the Board on the apportionment process and how it is calculated. She explained this is last year's data with some of the information coming off of the DRA website. She also said this is the same process from the Saturday Meeting with the Budget Committee. B. Mitchell commented the real issue is what the tax base is. He said do not get too worked up on the margins. L. Witte continued and reviewed the information on adequacy. **C. McDaniel-Thomas arrives.** L. Witte explained the 75%-25% and gave different scenarios if the formula was 50%-50%. N. Mosher would like to know the true number for the cost per student for each town. L. Witte said it is not that simple. It is not a true representation. L. Steadman explained it has been 5 years and the formula can be reviewed. N. Mosher explained Roxbury's rationale for the change in the formula. L. Steadman commented we have the information and if a Board Member feels it is appropriate they could make a motion at the next meeting.

c. Business Administrator's Report:

i. Preschool Playground Equipment: L. Witte explained there is no Preschool Playground equipment update.

The Budget Draft Timeline is in the Board packet.

d. Board Chair Report: L. Steadman does not have a report tonight.

f. Committee Reports:

i. Finance and Facilities:

1. Committee Composition: K. Wheeler reported the committee voted to remain one committee and not to separate. The committee also voted to send Policy DBJ Budget Transfers to Policy. The committee will be continuing the discussion regarding a Capital Reserve Fund Warrant Article at the next meeting.

ii. Community Relations:

1. Charter and Role: E. Stanley explained he will speak at the next meeting.

iii. CCC Committee:

1. Update: W. Wright reported the CCC Advisory Committee will be meeting on October 10, 2017 at 7:30 AM.

iv. Extracurricular: The committee will be identifying the criteria for District and Staff accomplishments. The committee will be discussing the stipends on the spread sheet. The next meeting is on October 3, 2017.

v. Policy: L. Steadman reported Policy will be meeting next Tuesday at 5:00 PM. They will be discussing the Head Lice and Other Communicable Disease Policy along with a few other policies.

vi. Education: B. Tatro reported the committee met and had a presentation from R. Schafer on ELO's. J. Rathbun updated the committee on STEAM. The librarians are helping the students with a STEAM activity once a week. There was also discussion on Virtual Learning. The next meeting will be on October 10, 2017.

4. CONSENT AGENDA:

a. Approval of the Manifest: MOTION: B. Tatro **MOVED** to approve the 2016-2017 Manifest in the amount of \$ 12,228.58. **SECOND:** W. Wright. **VOTE:** 12.002/0/0/.998. **Motion passes.**

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b. Approval of the Manifest: MOTION: B. Tatro **MOVED** to approve the 2017-2018 Manifest in the amount of \$ 1,424,076.45. **SECOND:** W. Wright **VOTE:** 12.002/0/0/.998. **Motion passes.**

c. Approval of the September 5, 2017 School Board Meeting Minutes: MOTION: P. Peterson **MOVED** to approve the September 5, 2017 School Board Meeting Minutes as presented. **SECOND:** B. Tatro **VOTE:** 10.881/0/1.121/.998. **Motion passes.**

MOTION: P. Peterson **MOVED** to approve the September 5, 2017, 6:00 PM Non-Public Meeting Minutes as presented. **SECOND:** W. Wright. **VOTE:** 10.881/0/1.121/.998. **VOTE:** 10.881/0/1,121/.998. **Motion passes.**

MOTION: P. Peterson **MOVED** to approve the September 5, 2017, 9:00 PM Non-Public Meeting Minutes as amended. **SECOND:** W. Wright. **VOTE:** 10.881/0/1.121/.998. **Motion passes.**

5. SETTING NEXT MEETING'S AGENDA:

- 1. Funding Formula**
- 2. CRC**

J. Rathbun reported the Homework Committee will be bringing something to the Board soon.

J. Rathbun will be bringing the test scores to the committee to share.

6. PUBLIC COMMENTS: There were no Public Comments.

- 7. 8:22 PM Non-Public Session: MOTION:** B. Tatro **MOVED** to enter into non-public session under RSA 91-A:3 II (c) Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting; however, this cannot be used to protect a person who is a member of you Board, Committee or Subcommittee. **SECOND:** P. Peterson **VOTE:** 12.002/0/0/.998. **Motion passes.**

8:30 PM Non-Public Session: MOTION: P. Peterson **MOVED** to enter into non-public session under RSA 91-A:3 II (b) Consideration for the hiring of a public employee. **SECOND:** W. Wright. **VOTE:** 10.667/0/1.335/.998. **Motion passes.**

- 8. Adjournment: MOTION:** P. Peterson **MOVED** to adjourn the Board Meeting at 8:36 PM. **SECOND:** N. Mosher **VOTE:** 12.002/0/0/.998. **Motion passes.**

Respectfully submitted,

Laura L. Aivaliotis
Recording secretary